



DR. SHYAMA PRASAD MUKHERJEE
INTERNATIONAL INSTITUTE OF INFORMATION TECHNOLOGY
NAYA RAIPUR – 493661

Invitation for Applications for Administrative Positions on All India Basis

Recruitment Notice No. 06/2017 dated 22/08/2017

Applications are invited for the following positions:

S.No.	Name of Post	Category-wise Positions	Pay Scale
1.	Junior Administrative Officer (Regular)	01 (ST:1)	Pay Band 2 (₹ 9,300-34,800), with Grade Pay of ₹ 4,200/-
2.	Junior Administrative Officer (on contract for 1 year)	01 (UR:1)	Consolidated salary of (₹ 18,900)
3.	Junior Finance Officer (on contract for 1 year)	01 (UR:1)	Consolidated salary of (₹ 18,900)

Reservation of Positions

At the time of recruitment, the provisions of the Chhattisgarh Public Service (Scheduled Castes, Scheduled Tribes and Other Backward Classes Reservation) Act, 1994 (No.21 of 1994) and the directions issued by the General Administration Department of the State Government from time to time, shall be applicable. Age relaxation would be as per Government of Chhattisgarh policy.

Eligibility Conditions / Educational Qualifications

S. No.	Name of Post	Qualification, Experience and Age Limit
1.	Junior Administrative Officer	a. Graduate with Computer literacy. b. Minimum 03 years of relevant experience. Maximum Age Limit – 50 years, Minimum Age Limit – 25 years.
2.	Junior Administrative Officer (on contract)	a. Graduate with Computer literacy. b. Minimum 03 years of relevant experience. Maximum Age Limit – 50 years, Minimum Age Limit – 25 years.
3.	Junior Finance Officer (on contract)	a. M.Com /CA/ICWA with computer literacy. b. Minimum 02 years of relevant experience as Senior Accountant or equivalent post dealing with Finance / Internal Audit. Maximum Age Limit – 50 years, Minimum Age Limit – 25 years.

How to apply:

Interested candidates can submit their applications online using the portal <http://www.iitnr.ac.in>, which will remain open from 10:00 hrs. August 25, 2017 to 17:00 hrs. September 15, 2017.

Instructions and Other Terms and Conditions

1. Allowances and other terms and conditions of service shall be as decided by the Institute from time to time, subject to any directions, guidelines, etc. of the State Government for JAO (Regular).
2. Only monthly consolidated salary would be given for JAO (on contract) and JFAO (on contract). The contract period would be for 1 year.
3. The candidates selected for JAO (Regular), shall be appointed on probation for two years.
4. The number of positions is likely to change. The Institute reserves the right to fill or not to fill any or all positions.
5. Application has to be made online only. Applications made by any other mode will be outrightly rejected.
6. Online applications will be accepted till 17:00 hrs, September 15, 2017.
7. All eligibility conditions / educational qualifications must be fulfilled / acquired on or before the date of advertisement.
8. For any query or clarification etc., please contact at email id: recruitment@iitnr.ac.in.